

Better Presentations For Your Students: Take Away

Planning Your Presentation

1. Know your audience (students)
 - Traditional vs. non-traditional
 - Accommodations?
 - Preference for analog or digital
2. Know your room
 - **Lighting**
 - close the blinds
 - take care when turning lights off
 - Room layout / dimensions
 - Pull down screen or wall projection
 - Instructor station
3. Tech recommendation: Presentation Remote
 - [Kensington Wireless Presenter \(K33374USA\) \\$30 at Amazon.com](#)
 - [Logitech Presenter R400 \\$35 at Amazon.com](#)

Building Your Presentation

1. **Minimal word count**
2. When using publisher provided slides
 - Reposition content
 - Look for higher resolution image resources
 - Copyright and Attribution
 - Removing backgrounds from images
 - Keynote (Mac): use [Instant Alpha](#)
 - PowerPoint (Win): use [Set Transparent Color](#) under the Color menu
 - Text and Background Images
 - Quick Fix: add a swatch of semi-opaque color between the background image and the text
3. PowerPoint Alternatives
 - [Prezi.com](#)
 - [HaikuDeck.com](#)
 - [Slides.com](#)
 - [DeckSet App for Mac](#)

Delivering Your Presentation

1. Use the Presenter mode ([Keynote Presenter](#) | [PowerPoint](#))
2. Use [NetOp Vision software](#) to better manage your computer lab classes
3. Zoom your screen
 - Mac: [Accessibility - Zoom](#)
 - Windows: [Magnify tool](#)

References

1. [Presentation Zen](#) by Garr Reynolds
2. [Confessions of a Public Speaker](#) by Scott Berkun
3. [Presentations Field Guide](#) by David Sparks

Bruce's Contact Info:

Bruce Caraway

office: LSC-UP 13.863

email: bruce.e.caraway@lonestar.edu

phone: 281-401-5394

website: carawaysclass.com